



## Parent and Student Handbook

2017-2018

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*The faculty, staff, students, and parents of the Jubilee Community have roles and responsibilities as well as policies and procedures to follow. This handbook does not serve as a contract of enrollment but as a guide to ensure the success, safety, efficiency, and sustainability of Jubilee School.*

## TABLE OF CONTENTS

Faculty and Staff Directory.....	pg. 1
Board of Directors.....	pg. 1
Mission Statement.....	pg. 2
Philosophy of Education.....	pg. 2
Framework of Foundational Principals.....	pg. 3
Student Attendance and Lateness Policies and Procedures.....	pg. 4
After Care Pick-Up Late Fee.....	pg. 5
Dismissal.....	pg. 5
Health and Safety Policies and Procedures.....	pg. 5
Building Entry.....	pg. 6
Visiting During School Hours.....	pg. 5
Communicable Disease or Infection.....	pg. 5
Illness During School Hours.....	pg. 6
Medication.....	pg. 6
Dress Code.....	pg. 6
Inclement Weather, Emergencies, and School Closings.....	pg. 6
Cell Phones, Electronics, and Personal Items.....	pg. 7
Communication.....	pg. 7
Contacting Teachers or Principal.....	pg. 7
Contacting Your Child During School Hours.....	pg. 7
School Supplies.....	pg. 8
Student Files.....	pg. 8
Academic Procedures and Curriculum.....	pg. 8
Extended Day Program.....	pg. 8
Homework Policy.....	pg. 8
Meetings and Conferences.....	pg. 9
Progress Reports and Portfolios.....	pg. 9
Standardized Testing.....	pg. 9
Support Services.....	pg. 9
Curriculum.....	pg. 10
Student Code of Conduct and Consequences.....	pg. 12
Sequence of Consequences.....	pg. 12
Tuition Rates and Fees.....	pg. 13
2016-2017 School Year Calendar.....	pg. 18

## FACULTY AND STAFF

**Principal** - Karen Falcon kfalcon@jubileeschool.net

**Administrator** - Dorcia Baxter dbaxter@jubileeschool.net

**Finance Manager**- Mahatma Aznar maznar@jubileeschool.net

**Pre-K 1 Teacher** - Lamonika Bannister

**Pre-K 2 Teacher** - Jamilla Carter

**Pre-K Assistants** – Khaleda Sharif  
Nia Scharle

**Kindergarten Teacher** - Helen Hatchett

**1<sup>st</sup> Grade Teacher** - Bridgett Cassell

**2<sup>nd</sup> Grade Teacher** – Anika Falcon

**3<sup>rd</sup> Grade Teacher**- Margo Schall

**4<sup>th</sup> Grade Teacher** – William Gaines

**5<sup>th</sup> & 6<sup>th</sup> Grade Teacher** – Michael Watson

**5<sup>th</sup> & 6<sup>th</sup> Grade History Teacher** Karen Falcon

**Science Teacher** - Joanne Douglas

**Violin Teacher** - Dorothy Mackey

**Dance Teacher** - Karen Pendergrass

**Art Teacher** – Beth Lewis

**Percussion Teacher** – Levi Joynes

## Board of Directors

Manuel Smith, Chair

Susan MacBride

Karen Falcon

Youma Ba

Dorcia Baxter

Jamila Carter

Amy Hillier

Karen Jordan

## **MISSION STATEMENT**

Jubilee School provides an environment in which children build upon their wealth of creative, intellectual, social and physical resources as individuals, and as members of a community whose history and culture is the central starting place for their study of the world. By integrating scholarship, social activism and the celebration of their heritage, students gain a sense of the riches of their legacy and the power of their individual and collective voices to affect change in their local and global communities. Our commitment is to provide a rigorous, comprehensive private school education, which is affordable to all, regardless of income.

## **PHILOSOPHY OF EDUCATION**

The approach to education at Jubilee is built upon a foundation of respect for children as:

- **learners** who are innately curious about the world around them;
- **thinkers** with important ideas who use logic, reason and intuition to make sense of their world;
- **artists** whose creative instincts need to be encouraged and developed;
- **spiritual/moral beings** who need the freedom to express their spirituality, and to weigh the complexities of moral decisions; both their own, and those of others;
- **individuals** with their own perspectives, strengths, weaknesses, interests and approaches to the world;
- **members of a community** whose history and culture is the central starting place for their study of the world; and
- **builders and decision-makers** with a responsibility to their families, their school community, their larger community, and the world.

## **FRAMEWORK OF FOUNDATIONAL PRINCIPLES**

1. Children learn to respect themselves and others through being respected unconditionally at all times.
2. All children are curious, want to learn and are by nature complex thinkers, creators and discoverers. The learning process is as natural to children as breathing and growing. Children do not need to be bribed or bullied into learning.
3. Learning involves risk taking; it also involves work. Children need support in taking risks, and in learning the discipline of hard work.
4. In order to learn, children need to feel safe, and respected by all members of the school community.
5. Children are continually building knowledge about the world around them through experience and play. Academic learning should build on what children already know.
6. All information has a larger context; knowledge and understanding come through making connections. The more connections across disciplines, the richer the learning experience.
7. Academic skills are vital as tools, not as ends in themselves. Children need to make connections between skills and the ends to which they may be used.
8. Children grow in responsibility through being entrusted with responsibilities in learning, decision-making, self-discipline and as members of a community. They need to learn through experience that choices have consequences.
9. Children need consistency, structure, discipline and guidance.
10. Children have unique points of view, and learn in different ways. They are also products of their environments. Individual differences and environmental influences need to be factored into their educational goals.
11. Children learn to respect the opinions of others by being listened to, with a sense that their voices are important. Discussions are a vital means of developing ideas; good questions are vital to rich discussions.
12. Children are spiritual and moral beings who learn to weigh issues of morality by exercising moral opinions and decisions.
13. Jubilee is a community of learners made up of students, teachers and staff.

## **STUDENT ATTENDANCE AND LATENESS POLICIES AND PROCEDURES**

***Regular Student Attendance*** is required by law, and it also allows students the opportunity to receive the maximum benefits and experience of Jubilee School.

**Students need to be dropped off at school between 8:00 AM-8:15 AM.** The school day officially begins at **8:15 AM**. The morning is a busy time for students and teachers and also an important time that allows students to transition properly for the day ahead.

**Extended-Day Care is available** for students who must arrive between 7:00AM and 8:00AM. Please contact the school office for details.

**Any students arriving after 8:15AM** will be marked late. **All absences and lateness will be treated as and will remain permanently unlawful for students in grades 1<sup>st</sup> to 6<sup>th</sup> unless the office receives a written excuse within three calendar days of the absence or lateness.**

Students who are absent or late should return to school with a written excuse to be filed in the office. Excused absences are limited to illness, family death or emergencies, religious observances, medical appointments, court-ordered hearings, and pre-approved educational trips.

**After three consecutive unexcused absences or the equivalent in tardiness**, a notice will be sent home to parents regarding the issue and to set up a meeting with the Principal.

**If a student is late three consecutive days in a month**, parents will be notified and the student will have to attend a 7:00 AM detention. If a student does not attend the detention, the student will serve a one-day suspension and the parents will be required to set up a meeting with the classroom teacher and Principal.

**Planned long absences** are not recommended. A written request needs to be pre-approved by the Principal to be considered excused, or they will be considered unexcused absences.

**Students who arrive late because of the bus will be excused**, but need to check in with the office.

**Preschoolers who are unable to arrive before 9:00AM** should be brought to school between 10:00AM and 11:00AM so that circle time, an important academic hour, is not interrupted. Preschool arrivals after 11:00AM are not encouraged.

**If parents do not call to notify the office of their child's absence before 9:00 am**, the school should be able to easily contact those parents. Parents should always keep emergency contact information updated.

#### **AFTER CARE PICK UP AND LATE FEE**

**Parents need to sign out their child from an After-Care teacher by 6:00PM.** There is a Late Charge for parents who fail to pick up their children on time of \$1.00/minute.

#### **DISMISSAL**

**Teachers will bring K-6 students outside to be picked up at 3:15PM** so that parking and traffic can flow continuously. If needed, parents who still need to enter the building should do so through the back entrance. Teachers will follow the release and transportation arrangements that are on file.

#### **EARLY PICK-UP AND DISMISSAL CHANGES**

**If parents plan to pick up their child before dismissal,** they need to send in a signed note with their child stating the date and time of pickup as well as who will be picking up their child. The student will be sent to the office at the designated time to be picked up and signed out. Parents are not allowed to come directly to the classroom to pick up their child until after **3:00 PM**.

**Parents need to notify the Office before 1:00PM** of any changes to the dismissal and release arrangements on file. Otherwise, teachers will follow the information on file.

**LATE PICK-UP AT DISMISSAL**

**Students who are not picked up by 3:30 PM without any notification to the office from parents will be sent to attend After Care for a drop-in fee of \$20 dollars.** The charge will be billed to the student's account.

**VISITING DURING SCHOOL HOURS**

**Any visitors who must go past the Office, including parents and relatives,** must sign in and out at the office. Visitors should pre-arrange a visit with the office as drop-ins can be disruptive to a teacher's instruction. Relatives visiting without custodial parents are required to be granted written permission from the custodial parents.

## **HEALTH AND SAFETY POLICIES AND PROCEDURES**

### **COMMUNICABLE DISEASE OR INFECTION**

**Students with symptoms of a communicable disease or infection** that can be transmitted directly or indirectly and which may threaten the health of others should be kept home until written notification from a physician or CRNP stating that it is safe for the student to return to school is received. Children must receive required immunizations before they are allowed to attend school.

**Signs and symptoms of communicable diseases** include severe coughing, difficult or rapid breathing, stiff neck, diarrhea, temperature of 100 degrees or higher, pink eye, vomiting, head lice or nits, and a runny nose.

### **ILLNESS DURING SCHOOL HOURS**

**Any student who is suspected of having a communicable disease or develops one or any combination of symptoms listed below** shall be brought to the office and his or her parents will be contacted to pick up their child immediately. The school currently does not have a school nurse, so it is important that we are granted written permission and given clear instructions in order to administer any prescription medication to a student (inhalers, EPI pens, etc.) In cases of extreme emergency, we will call 911.

### **MEDICATION**

**All medication** must be brought to the office by a custodial parent in their original containers accompanied with an official note and medical procedure form completed by the physician who prescribed them. If a child requires a liquid medication, a parent must provide the graduated medication spoon or cup. If pills need to be cut in half, it is the responsibility of the parent. Under no circumstance should a child be sent to school with medication to be kept on them or in the classroom.

**In accordance with the law of the Commonwealth of Pennsylvania**, medications including all over-the-counter and prescription medications, must be dispensed by a nurse or designated administrator. The *Medication Form* must be completed by parents before the designated administrator(s) can dispense medication to their child.

**DRESS CODE**

**Students should come to school dressed in comfortable clothing that is playground and weather appropriate (sneakers, warm coats, snow boots, rain coats, etc).** Students will usually spend at least 30 minutes outside every day unless the temperature is below 40 degrees or if it is too wet. **Open toed shoes, flip-flops, or shoes with wheels should not be worn** Parents might also want to take note of when dance, yoga and art occur should they want their child to be prepared with specific clothing.

**INCLEMENT WEATHER, EMERGENCIES, AND SCHOOL CLOSINGS**

**Parents will be notified several ways if the school must close because of an emergency.** Emergency updates will be made available on the school's website, Facebook page, and a messaging system. Parents must always keep their emergency contact information on file current.

**If severe weather occurs**, Jubilee School will follow the school-closing or delayed-opening decisions made by the School District of Philadelphia.

**BIRTHDAYS AND OBSERVANCES**

**Parents may make arrangements with their child's teacher regarding birthday celebrations or observances in the classroom**, especially because of allergies. For celebrations that are planned for venues outside of school, it is recommended that all students (*or at least all those of the same gender*) in the class be invited if invitations are distributed at school.

### **BREAKFAST, LUNCH, AND SNACKS**

**Parents should send in with their children a sensible packed lunch and at least two snacks and drinks, and a reusable water bottle that does not need refrigeration or heating.** Ice packs and insulated lunch containers are recommended. Most grades have a snack in the morning and a snack before dismissal.

**Students are not allowed to use the refrigerator or microwave.** Lunches cannot be heated up for students. If a special treat needs to be refrigerated for a celebration, please make arrangements with your child's teacher.

**Gum, candy, soda, and glass bottles are not allowed** and will be confiscated.

**Students may only eat breakfast if they attend Before Care.** It is recommended that parents also pack an extra snack and drink for their child for After Care.

**Due to the possibility of severe allergies, students are not allowed to share their packed food** unless it is a planned and supervised shared snack such as birthday treats.

**It is important to begin good eating habits at a young age.** Fortunately, fresh home-prepared foods are not only healthier but they are more economical than processed and prepackaged foods. It is recommended that foods with enriched bleached flour, high-fructose corn syrup, partially hydrogenated oils, sugar substitutes, and artificial preservatives, flavoring, and color should be eaten sparingly.

**Please note that lunchtime at school is not a favorable time to introduce new foods to your child.**

### **CELL PHONES, ELECTRONICS, AND PERSONAL ITEMS**

**Cell phones and electronics should not be brought to school.** These items are a big responsibility for the children and distract them from their learning. If a child must bring a cell phone for safety reasons to use before and after school, it must be kept in the student's book bag during school hours. If students are caught using their cell phone or electronics for personal use, it can be confiscated and returned to them at the end of the day.

**Personal items such as toys** may only be brought in if they are a part of a Teacher assigned classroom activity such as Show and Tell.

### **COMMUNICATION**

**Quarterly newsletters will be sent home** so that parents can stay current with school-wide news and events. Teachers will have their own way of communicating their classroom news to parents.

### **CONTACTING TEACHERS OR PRINCIPAL**

**Parents can call the Office to get in contact with a teacher or the principal.** Parents are also welcome to email their child's teacher(s) or the principal for non-pressing matters. Teachers may be available to talk to parents after school between **3:15 and 3:30PM**. It is best to arrange an appointment to guarantee your time.

### **CONTACTING YOUR CHILD DURING SCHOOL HOURS**

**If parents must contact their child during school hours,** they must call the Office so a message can be given to your child's teacher. Parents should not attempt to call or text your child on their cell phone during school hours.

## SCHOOL SUPPLIES

**Due to our small classrooms,** teachers will generally provide the supplies students will need for the year, although **teachers may specially request specific items to be purchased.** It is not necessary to purchase extra items for your child since there may not be enough storage space for these items in the classroom.

## STUDENT FILES

**Emergency contact, health records, release forms, transportation information, media consent, and field trip permission forms must always be kept current.** Please contact the main office if any permanent changes need to be made.

**According to FERPA,** parents have the right to review and request corrections to their child's academic records; however, Jubilee School has the right to withhold and disclose records to certain parties or under certain conditions. Otherwise, the school must obtain written permission from the parent to release their child's records.

## **ACADEMIC PROCEDURES AND CURRICULUM**

### EXTENDED DAY PROGRAM

**The Extended Day Program accommodates working families who may need care outside of regular school hours.** It is open every full school day and includes Before Care **7:00AM to 8:00AM** and After Care **3:15PM to 6:00PM.** In addition to a comprehensive homework club, the Extended Day Program offers a variety of interesting activities.

### **Homework Policy**

**K-6 Teachers will assign grade appropriate homework** to reinforce skills and concepts, as well as, provide opportunities for students to practice responsibility and independence. Parents are responsible for checking that homework is complete to the student's best ability. It is not necessary to correct homework.

**Reading is one of the beneficial homework activities a student can do every night.** Practicing reading helps children build better spelling, vocabulary, and writing skills. Pre-K through second grade students should read or be read to for at least 20 minutes every night. Third through sixth grade should read for at least 30 minutes every night.

**Students also need to practice their instruments** for about 20 minutes a day.

**If students have a valid reason why they are unable to do their homework,** parents need to send in with their child a signed note explaining why homework was not completed.

### **MEETINGS AND CONFERENCES**

**Parents are required to attend Back to School Night as well as Parent/Teacher conferences.**

Appointments for the conferences will be scheduled by your child's teacher.

### **PROGRESS REPORTS AND PORTFOLIOS**

**Progress reports are distributed three times a year** after each marking period. Progress reports are based on student performance measured against the Jubilee Standards on a 0-4 grading scale. Student portfolios that contain artifacts towards mastery of grade-level content and skills will provide the evidence that support these grades. Parents should note that progress reports reflect the progress of their child through the entire year rather than per marking period.

### **STANDARDIZED TESTING**

**Terranova Practice Tests are administered** to students in grades 3 through 6 in preparation for the Terranova tests administered in April. Second grade also takes the test in April for practice; however, they are not sent out with the rest of the tests to be graded.

**The rationale for standardized testing is as follows:**

1. Standardized tests are an expected assessment tool nationally. They may suggest or corroborate specific strengths and weaknesses in ability or content areas. Although limited, standardized tests can provide useful and desired information for families and school personnel.
2. Administering the Terranova gives students periodic experience in this area of testing since successful performance on standardized tests involves being comfortable with the timed multiple-choice examinations.

### **SUPPORT SERVICES**

**Classroom teachers are the first people to turn to when a student is having academic or social difficulty.** When a teacher identifies that a student is having academic or social difficulty, that teacher makes immediate modifications and accommodations to support that student. If the concern is beyond the classroom resources, the Principal can also work directly with teachers, parents, and students to address a student's individual needs for success.

**Teachers can also recommend students to in-school tutoring programs** in the beginning of the school year based on initial assessments, grades from the previous school year, test scores and/or concerns from the child's parents.

**In the event that additional support is needed,** the school works closely with a diagnostic team from Elwyn Inc. in conducting formal evaluation and coordinating services.

## CURRICULUM

### **Language Arts**

The goals for the language arts program derive from the mission of Jubilee, which is to build on the curiosity and enthusiasm for learning that children begin with while building a strong foundation of academic skills. Young children love books and are eager to learn to read. They also enjoy telling stories and like to see their words in written form. It is the goals of Jubilee's language arts program to keep this love of books and desire for expression alive throughout and beyond the school years. The motivation to read is foundational to building reading skills. Building a sense that their words and ideas are important and have value and meaning in the world is foundation for students in learning writing skills.

Students learn reading skills in the context of experiencing the power of books to expand their horizons; bring pleasure, humor, compassion, insight and understanding to their lives; change their perspectives; build their imaginations; teach facts; pose questions; and enrich their lives. Students learn writing skills in the context of experiencing the power of writing to clarify and sharpen thoughts; to express ideas, questions, struggles, feelings and experiences; to tell stories; to build on the music of language; to records observations of how things are; and to relay visions of how things could be.

At Jubilee, skills are thought in context explicitly and sequentially. The importance of sequence and context are reflected in the language arts objectives.

### **Math**

The goals for the math program at Jubilee are an extension of the mission for the school. They involve building on the resources children already have: curiosity, creativity, the desire to make sense of the world, reasoning and logic and the ability to apply knowledge in diverse areas to the learning of new concepts. Our approach is based on respect for working the children's minds; respect for their capacity for grasping complex concepts through experience and

intuition; respect for their innate curiosity and desire to learn; respect for their individuality of thought, abilities, and ways of learning; and respect for their life experiences and cultures.

Another aspect of our mission is to build a strong foundation of academic and social skills. The goal for building academic skills is reflected in our program objectives for math at each level. Social skills are built through the methods in which math is taught; by working in cooperative groups, respecting the insights and ideas of other students, and by perceiving math as relating to real life in such a way that it can be used as a tool to build a more just, equitable, and effective community and world.

Often in education the discovery method of learning is set against the explicit teaching of skills. At Jubilee there is a balance of both methods. Students are exposed to new concepts in problem solving situations, and are allowed to explore and come up with their own strategies. By the time they are taught a skill, they have built an intuitive understanding of the concept through exploration and individual insights. Explicit teaching of skills comes after a background of discovery.

### **Social Studies**

Social studies at Jubilee begin with an in-depth study of our community and builds outward to encompass our city, county, and the world. We begin in the present in the context of our particular neighborhood and work our way backwards in time, ending up with ancient history. Our goals in social studies reflect our mission “to build in students a sense of hope and responsibility, and a knowledge of their power to affect change in our community around the world.” By focusing on the strengths, struggles, collective accomplishments, and richness of culture of the African American community, student building a strong sense of identity and place in their history. Building on this foundation, they study communities with different cultures, from different time periods, and deal with different external and internal forces. Our studies are year long, in-depth, interdisciplinary units which focus on examining cause and effect relationships and the complex interaction of history, geography, politics and culture. By reflecting on both the past and present in different parts of the world, students are encouraged to imagine a future for the world they are inheriting.

## **Science**

In science, as in other disciplines, the partnership of curiosity between students and teachers is a key to discovering patterns. Foundational to scientific thinking are awareness of the mysteries of nature and how things work, along with the desire for understanding and willingness to pay close attention through observation. From their earliest years children by nature have a scientific approach to the world. They notice and wonder about all kinds of things that adults have forgotten to notice and wonder about. They explore and investigate; and they are constantly experimenting. At Jubilee, our goal is to keep that scientific outlook alive, to learn from it and to build upon it. The questions of students and teachers guide scientific explorations. As students observe, record, question, make hypotheses and experiment, they begin to recognize patterns in scientific data which they can then apply to new questions and new hypotheses. The process involves uncovering information and concepts, and discovering the patterns that exist in nature and the world.

## **Art**

The focus of the arts program is to build upon the artistic instincts which children begin with. All children are essentially artists; through exposure to a variety of materials in supportive atmosphere, they discover principles of balance, design, symmetry, complementary colors, and harmony.

At Jubilee, the process of creation is respected above and beyond the product. For this reason, children are not given pre-fabricated, adult-directed projects. Instead they learn to use raw materials, time, energy and gifts in constructive and original ways with a sense that they are trusted and respected as artists and creators.

## **Music**

Music is an integral part of life at Jubilee. Students take group music lessons in singing, violin, brass, percussion and dance. Our goal for music is that it will enrich students' lives as well as the life of the school through providing an opportunity to express creativity, channel gifts, and experience the benefits of discipline, musicianship, precision, and hard work.

## **Block Building**

Block building is an important part of the curriculum at Jubilee especially in the early years.

Blocks are basic, raw materials which children work with at their own stages of development, moving to greater understanding of the world around through experimenting, observing, comparing, cooperating, and creating models of their worlds.

Block building lays a foundation for further exploration in social studies, science, math, and art. As children build communities together, they function as a world community, and they reflect on how communities work (social studies). They are involved in making observations, comparisons, interpretations and predictions (science). They use blocks as symbols and observe relationships between different shapes and sizes of blocks (math) and make use of patterns and symmetry (art).

In the process of building with blocks, students observe their city and their neighborhoods as they are, and then they imagine their world as it could be. This aspect of imagining betters ways of building community is integral to Jubilee's mission and philosophy.

## **STUDENT CODE OF CONDUCT AND CONSEQUENCES**

*Guidelines for student behavior and consequences are based on the belief that students have rights in school, and they have a responsibility to not take away anyone else's right.*

Our approach to discipline at Jubilee is that it is part of the learning process. As much as possible, our focus is on having students experience the natural, direct consequences of their choices. Students are to be treated with respect; they are also expected to be respectful of others in words and actions. For issues of disrespect or irresponsibility, students will be given a student write up, to be signed by the teacher and parent. After three write ups, a parent will be required to come in for a conference. **Fighting is not tolerated at Jubilee.** If a student engages in a fight, he or she will be suspended, even if he or she did not initiate the fight. If a student engages in dangerous behavior, such as sliding down the banister, or leaving the school without permission, he or she will be suspended. If a student refuses to go along with discipline, a

parent may be required to pick him or her up during the school day. After a suspension, a parent is required to bring the student in person, and to meet with the teacher or director. If a student is suspended three times, a staff conference will be held to determine whether the student should remain in school.

***Consequences at Jubilee are fair and real to help students learn important problem-solving skills and social skills, develop emotional intelligence, and help students build good character and distinguish when and how to ask for help.***

#### **SEQUENCE OF CONSEQUENCES**

**Level One:** When daily classroom management does not suffice, there is a discussion among teachers and students. This can include a teacher-student mini-conference after teaching, walking students through I-statements, peer-mediation, and classroom discussions.

**Level Two:** If the behavior is consistently disruptive and a problem that cannot simply be solved by the student, teachers inform parents by communicating their observations, the actions that have already been taken in the classroom, and gather more information. Teachers then can suggest what can be done at home or a partnership discipline plan.

**Level Three:** If the problem still cannot be resolved, students, parents, and teachers will conference with the Principal and collaboratively write an individual behavior plan for the student.

**Level Four:** After many attempts to solve the issue, parents, teachers, and Principal can decide that the behavior is beyond the resources of Jubilee School and look at options outside of Jubilee School.

## **TUITION RATES AND FEES**

**In order for their child to remain enrolled,** parents must make timely monthly payments towards the full tuition, less any scholarships or discounts. After a tuition deposit is made, tuition may be paid in 10 monthly installments beginning in August through May.

**Accounts will assess a late charge of \$30.00** each time installments are not paid within 10 calendar days of the due date. Outstanding balances after 10 days will result in the suspension of a student until the payment is made.

**If families experience unexpected financial hardship, parents are encouraged to write a letter of appeal explaining their request and situation to the Board of Directors especially if the consistent education of their child is at risk.**

<b>Preschool Tuition Rate (full day program from 7:00AM to 6:00PM)</b>	<b>\$8,500/yr</b>
<b>K-6 Tuition Rate</b>	<b>\$5,250/yr</b>
<b>Before Care and After Care</b>	<b>\$2,000/yr</b>
<b>Before Care or After Care Only</b>	<b>\$1,500/yr</b>
<b>Extended Day Monthly Option</b>	<b>\$200/mo</b>
<b>Extended Day Drop In</b>	<b>\$20/day</b>
<b>Late Tuition Payment Fee</b>	<b>\$30/per occurrence</b>





## 2017-18 SCHOOL CALENDAR

Month	Su	Mo	Tu	We	Th	Fr	Sa	Notes
	27	28	29	30	31	1	2	
Sep 2017	3	4	5	6	7	8	9	Labor Day Office Closed
	10	11	12	13	14	15	16	September 7 First Day of School
	17	18	19	20	21	22	23	September 27 Preschool Back to School Night
	24	25	26	27	28	29	30	September 28 K - 6 Back to School Night
Oct	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	October 9 – 10 No School Fall Break
	15	16	17	18	19	20	21	October 8 - 13 Kiev Leadership Camp in Maine for Grades 4 – 6
	22	23	24	25	26	27	28	
	29	30	31	1	2	3	4	
Nov	5	6	7	8	9	10	11	November 10 No School Veterans Day / Teacher In Service
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	November 22 - 24 No School Thanksgiving Break
	26	27	28	29	30	1	2	
Dec	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	December 20 Winter Concert (12:30 Dismissal)
	17	18	19	20	21	22	23	December 21 No School Teacher In Service
	24	25	26	27	28	29	30	December 22 - January 2 No School Winter Break
	31	1	2	3	4	5	6	
Jan 2018	7	8	9	10	11	12	13	January 8 - 12 World Week
	14	15	16	17	18	19	20	January 15 No School Martin Luther King Day
	21	22	23	24	25	26	27	
	28	29	30	31	1	2	3	February 2 No School Teacher In Service
Feb	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	February 19 - 22 No School Mid-Winter Break
	25	26	27	28	1	2	3	
Mar	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	March 30 No School Teacher In Service
Apr	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	April 2 – 6 No School Spring Break
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	1	2	3	4	5	
May	6	7	8	9	10	11	12	May 11 No School Teacher In Service
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	May 24 Spring Concert (12:30 Dismissal)
	27	28	29	30	31	1	2	May 25 – 28 No School Memorial Day Break
Jun	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	June 12 Last Day of School (12:30pm Dismissal)
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	