



## How to Apply

### **Request Information**

Please [join our mailing list](#) to receive updates about our school and admission events at Jubilee.

### **Apply to Jubilee**

#### **Step 1: Open House**

Call to schedule a tour of the school and obtain an application.

#### **Step 2: School Records**

Obtain your child's school records (*if applicable*) by completing the Request for Records Form and sending it to your child's current school. Please make sure that his/her school has fulfilled your request.

#### **Step 3: Teacher Recommendations**

We require **one recommendation form** for Preschool, Kindergarten and First Grade applicants. If your child has not yet attended school, this step does not apply.

If your child is applying to grades 2 through 6, please have **two** teachers complete Confidential Recommendation Forms.

Please give the form to the recommending teacher, who should return all forms to Jubilee School.

#### **Step 4: Student Visits**

After we have received your completed application and paperwork, we will call you to schedule a student visit. Applicants will visit for two full school days with their peer group. Please feel free to call or email the Office of Admission if you have questions at any time during the admission process.



Thank you for your interest in applying to Jubilee School. The admissions process will begin only once the completed application, along with the required documents and a non-refundable \$25 application fee, are returned to our office. Incomplete applications will delay the process. A checklist is included below for your convenience.

### **JUBILEE SCHOOL APPLICATION CHECKLIST**

- Completed Application Form
- \$25 Application Fee (payable to Jubilee School)
- Copy of Birth Certificate
- Authorization for Release of Records to allow us to obtain copies of the following:
  - School Transcript and/or Current Report Card
  - Standardized Test Results
  - Medical and Immunization Records
  - Educational or Psychological Evaluations

Please return the completed application to:

**JUBILEE SCHOOL  
ATTN: ADMISSIONS COMMITTEE  
4211 CHESTER AVE  
PHILADELPHIA, PA 19104**

*Jubilee School's mission is to provide an environment in which children build upon their wealth of creative, intellectual, spiritual, social, physical and cultural resources. By respecting how children think and learn and by providing them with a strong foundation of academic and social skills, we are equipping them to excel as independent learners. Our goal is to support students in building a sense of hope responsibility, and knowledge of their power which will affect change in our community and in the world. Our commitment is to provide a rigorous and comprehensive private school education which is affordable to all regardless of income.*



**4211 Chester Avenue  
Philadelphia, PA 19104**

**Phone: (215) 387-7592  
Fax: (215) 387-5027**

**Jubilee's mission is to provide an environment in which children build upon their wealth of creative, intellectual, spiritual, social, physical and cultural resources. By respecting how children think and learn, and by providing them with a strong foundation of academic and social skills, we are equipping them to excel as independent learners. Our goal is to support students in building a sense of hope, responsibility, and knowledge of their power which will affect change in our community and in the world. Our commitment is to provide a rigorous & comprehensive private school education which is affordable to all regardless of income.**

## APPLICANT INFORMATION 2015-2016

---

Application for Grade/Academic Year

---

Date of Birth

Male  Female

---

Applicant's Name

First

Middle

Last

---

Current Address

Street

City

State

Zip

---

Phone

Email

---

## ACADEMIC INFORMATION

---

Present School

Grade

---

Address

Street

City

State

Zip

Phone

---

Grades Completed

Dates Attended

---

Previous Schools Attended:

Name of School

Address

Grade/Dates Attended

---

Name of School

Address

Grade/Dates Attended

---

Name of School

Address

Grade/Dates Attended

---

**\*Copies of educational or psychological evaluations are to be submitted with application.\***

## **FAMILY INFORMATION**

---

Parent's/Guardian's Full Name

Relationship to Applicant

---

If Remarried, Spouse's Name

---

Home Address (If different from Applicant)

---

|                    |       |     |               |  |
|--------------------|-------|-----|---------------|--|
|                    |       |     | Phone         |  |
| City               | State | Zip | Cell          |  |
| Employer           |       |     | Daytime Phone |  |
| Employer's Address |       |     | Email         |  |

Parent's/Guardian's Full Name

Relationship to Applicant

---

If Remarried, Spouse's Name

---

Home Address (If different from Applicant)

---

|                    |       |     |               |  |
|--------------------|-------|-----|---------------|--|
|                    |       |     | Phone         |  |
| City               | State | Zip | Cell          |  |
| Employer           |       |     | Daytime Phone |  |
| Employer's Address |       |     | Email         |  |

Please clarify pertinent custody, living, and visitation arrangements that may be of concern (i.e. release of child)

---

---

Is the non-custodial Parent to receive correspondence? \_\_\_\_\_

Please List siblings of Applicant:

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_

**ADDITIONAL INFORMATION**

---

Describe your child: emphasize academic and personal strength, as well as challenges your child might face.

---

---

---

What are you looking for in a school, in order of priority?

---

---

---

In what ways were you active at your child's school?

---

---

---

On average, how much time does your child spend on daily homework and how much help is required?

---

---

---

What responsibilities does your child have at home? How are these responsibilities enforced?

---

---

---

What is your approach to discipline?

---

---

---

How did you hear about Jubilee School? Please list relatives or friends that may have attended.

---

---

---

---

Signature of Parent/Guardian

---

Date

---

Signature of Parent/Guardian

---

Date

**\*Please return the completed application with your non-refundable fee of \$25.00 payable to Jubilee School\***

## Extended Day

### Before Care & Jubilee's Afterschool Program (JAF)

Jubilee's Extended Day services accommodate working families in need of childcare outside regular school hours. Extended Day includes: 1) Before Care or 2) Jubilee's Afterschool (JAF). The following are descriptions of each:

#### Before Care (7:00 am – 8:30 am):

- For parents who need their children to arrive at Jubilee before the start of the regular school day

#### Jubilee's Afterschool Program – JAF (3:30 pm to 6:00 pm):

- For parents who need care for their children beyond the end of the regular school day
- JAF includes snacks, recreation time, and homework help

#### Drop-In JAF:

- When chosen, parents may pay the drop-in fee of \$20 per day. This option is for parents who do not need care for the full year but would like to use the service when the need arises.

---

Please enroll my child \_\_\_\_\_ for  
the selected option:

- Annual Option Before Care ONLY                      \$1,500 (\$150 monthly)
- Annual Option Before Care & JAF                      \$2,000 (\$200 monthly)

*~I understand that any changes made after this agreement must be written and received 30 days in advance.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Your children will have the opportunity to attend a number of field trips this year. In addition to those listed on the calendar, individual classes will be going on trips as well. Rather than sending out a permission slip for each trip, we are asking Parents to sign one form indicating your consent for your child to participate in trips for the 2015-16 school year.

We will notify you of any changes in trip schedules and also send out reminders prior to each upcoming trip. Most field trip transportation will be by school bus or on foot, and older children may travel by public transportation.

We always welcome chaperones for trips, so please indicate below if you are interested!

**We require one permission form per child in order for her/him to attend field trips this year.**

---

My child \_\_\_\_\_ has permission to attend field trips with the Jubilee School during school year 2015-2016.

Check here if you are interested in chaperoning field trips

Check here if you would like to receive field trip reminders via email:

---

Signature

---

Date



**Consent Form for Photography/Interview/ Video/Internet  
for Jubilee School**

I give my consent for the taking and using of still photography /video of me and my child  
\_\_\_\_\_ (*Childs Name*) for use by magazines, television, newspapers,  
website, YouTube, internet and film showing and any other mass media.

I consent to interviews by magazines, newspapers, television, and other mass media, to the use  
by media of any and all information I discuss and disclose in such an interview.

**Name** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature** \_\_\_\_\_